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**Monday, October 5, 2020**

**Minutes of the meeting of the Electoral Areas Services Committee held on October 5, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 1:03 pm.**

## **MINUTES**

### **Present:**

<b>Chair:</b>	E. Grieve	Puntledge/Black Creek (Area C)
<b>Vice-Chair:</b>	A. Hamir	Lazo North (Area B)
<b>Director:</b>	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	S. Smith	General Manager of Planning and Development Services
	M. Rutten	General Manager of Engineering Services
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

### **ATTENDANCE:**

Also in attendance at the meeting were K. Douville, D. Thiessen, J. MacLean, T. Trieu, A. Yasinski, H. Siemens, M. Harrison, S. Willie, K. Garrett, G. Doerksen, C. Wile and S. Hainsworth, CVRD.

### **RECOGNITION OF TRADITIONAL TERRITORIES:**

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### **DELEGATIONS:**

#### **TELUS - PROPOSED COMMUNICATION SITE IN BLACK CREEK**

Brian Gregg presented information regarding a proposed Telus communication site in Black Creek and requested support to proceed with a public consultation process.

A. Hamir/D. Arbour: THAT the Comox Valley Regional District Board support Telus in proceeding with a public consultation process for a proposed Telus communication site in Black Creek.  
208 and 213 Carried

**MANAGEMENT REPORT:**

A. Hamir/D. Arbour: THAT the Electoral Areas Services Committee management report dated October 2020 be received.  
208 Carried

**REPORTS:**

**ADVISORY PLANNING COMMISSION MINUTES**

A. Hamir/D. Arbour: THAT the the following items be received:

- Minutes of the Area A Advisory Planning Commission meeting held September 8, 2020

- Minutes of the Area C Advisory Planning Commission meeting held September 17, 2020

- Minutes of the Area B Advisory Planning Commission meeting held September 22, 2020.  
208 Carried

**ELECTORAL AREA B - DEVELOPMENT VARIANCE PERMIT DV 2B 20 – 1904 MARINER ROAD (RACINE)**

A. Hamir/D. Arbour: THAT the report dated September 29, 2020 regarding a Development Variance Permit DV 2B 20, 1904 Mariner Road (Racine), to reduce the minimum rear yard setback from 7.5 metres to 3.0 metres, to allow for the conversion of an accessory building into a secondary dwelling be received.  
208 and 213 Carried

D. Arbour/A. Hamir: THAT the correspondence dated October 1, 2020 from David Byrnes, 1891 Avonlee Road, regarding Development Variance Permit DV 2B 20, 1904 Mariner Road (Racine) be received.  
208 and 213 Carried

A. Hamir/D. Arbour: THAT the agenda be varied to consider the addendum and that the following correspondence under the addendum be received:

- Correspondence dated September 30, 2020 from Dave Ostrander regarding Development Variance Permit DV 2B 20, 1904 Mariner Road (Racine); and

- Correspondence dated October 2, 2020 from Jeanne Garic, 1902 Mariner Road, regarding Development Variance Permit DV 2B 20, 1904 Mariner Road (Racine).

Carried

D. Thiessen, Planner, provided an overview of the report regarding Development Variance Permit DV 2B 20, 1904 Mariner Road (Racine).

Amanda Racine, applicant, was in attendance and provided information regarding Development Variance Permit DV 2B 20.

The Chair called for any members of the public that may wish to speak regarding Development Variance Permit DV 2B 20 - 1904 Mariner Road (Racine).

David Byrnes, 1891 Avonlee Road, spoke in opposition to DV 2B 20.

Jeanne Garic, 1902 Mariner Road, spoke in opposition to DV 2B 20.

D. Arbour/A. Hamir: THAT the information provided by David Byrnes, 1891 Avonlee Road, and Jeanne Garic, 1902 Mariner Road, regarding Development Variance Permit DV 2B 20, 1904 Mariner Road (Racine) be received.

208 and 213

Carried

A. Hamir/D. Arbour: THAT Development Variance Permit DV 2B 20 (Racine) be referred to staff to work with the applicant and the adjacent neighbours on potential solutions.

208 and 213

Carried

### **ELECTORAL AREA C - DEVELOPMENT VARIANCE PERMIT DV 2C 20 - 4218 FORBIDDEN PLATEAU ROAD (NICHOL)**

D. Arbour/A. Hamir: THAT the report dated September 29, 2020 regarding a Development Variance Permit DV 2C 20, 4218 Forbidden Plateau Road (Nichol), to increase the maximum accessory building floor area from 300 square metres to 345 square metres be received.

208 and 213

Carried

A. Hamir/D. Arbour: THAT the correspondence dated September 30, 2020 from Lara Mirecki, 4244 Forbidden Plateau Road, regarding Development Variance Permit DV 2C 20, 4218 Forbidden Plateau Road (Nichol) be received.

208 and 213

Carried

D. Thiessen, Planner, provided an overview of the report regarding Development Variance Permit DV 2C 20, 4218 Forbidden Plateau Road (Nichol).

Judy Nichol, applicant, was in attendance via electronic means.

The Chair called for any members of the public that may wish to speak regarding Development Variance Permit DV 2C 20, 4218 Forbidden Plateau Road (Nichol). There were no speakers.

D. Arbour/A. Hamir: THAT the board approve Development Variance Permit DV 2C 20 (Nichol) to increase the maximum allowable floor area among accessory buildings to 345 square metres on the property described as Lot B, Section 16, Township 9, Comox District, Plan 40985, PID 000-409-499 (4218 Forbidden Plateau Road);

AND FINALLY THAT the Corporate Legislative Officer be authorized to execute the permit.  
208 and 213

Carried

### **ANIMAL CONTROL BYLAW AMENDMENT**

D. Arbour/A. Hamir: THAT the report dated September 23, 2020 regarding an amendment to the animal control bylaw to include an aggressive dog definition, specific requirements for securing dangerous dogs, omitting the noisy dog section and updating licence fees to be in line with surrounding municipalities be received.

209

Carried

A. Yasinski, Manager of Bylaw Compliance, provided an overview of the report regarding an amendment to the animal control bylaw.

A. Hamir/D. Arbour: THAT the board consider giving readings to Bylaw No. 625 being the “Comox Valley Electoral Areas Animal Control Bylaw No. 100, 2010, Amendment No. 1” as attached to the staff report dated September 23, 2020;

AND FURTHER THAT the board consider giving readings to Bylaw No. 627 being “Municipal Ticket Information Bylaw No. 104, 2010” Amendment No. 19” to reflect the changes outlined in the staff report dated September 23, 2020;

AND FINALLY THAT the proposed Dog Enforcement Policy and flow chart attached to the staff report dated September 23, 2020 be approved.

209

Carried

### **NOISE BYLAW AMENDMENT**

D. Arbour/A. Hamir: THAT the report dated September 29, 2020 regarding an amendment to the Comox Valley Regional District (CVRD) Noise Bylaw No. 102 to regulate complaints of noise deemed excessive and originating from industrial properties and to regulate the effect of that noise on residential premises in the immediate area be received.

A. Yasinski, Manager of Bylaw Compliance, provided an overview of the report regarding an amendment to the Comox Valley Regional District (CVRD) Noise Bylaw No. 102.

D. Arbour/A. Hamir: THAT the board consider giving readings to Bylaw No. 626 being the “Electoral Areas Noise Control Regulation Bylaw No. 102, 2010, Amendment No. 1” as attached to the staff report dated September 29, 2020.

AND FURTHER THAT the board consider giving readings to Bylaw No. 627 being “Municipal Ticket Information Bylaw No. 104, 2010” Amendment No. 18” to reflect the changes outlined in the staff report dated September 29, 2020.

### **COMPLETION OF THE DENMAN AND HORNBY ISLAND EVACUATION GUIDELINES**

D. Arbour/A. Hamir: THAT the report dated September 29, 2020 regarding the Denman Island Evacuation Guidelines and the Hornby Island Evacuation Guidelines be received.

G. Doerksen, Deputy Emergency Program Coordinator, presented information regarding the Denman Island Evacuation Guidelines and the Hornby Island Evacuation Guidelines.

D. Arbour/A. Hamir: THAT the Denman Island Evacuation Guidelines attached as Appendix A to the staff report dated September 29, 2020 be made available to the public.

D. Arbour/A. Hamir: THAT the Hornby Island Evacuation Guidelines attached as Appendix B to the staff report dated September 29, 2020 be made available to the public.

### **SEAL BAY PARK GRANT APPLICATION**

D. Arbour/A. Hamir: THAT the report dated September 29, 2020 regarding a Community Economic Recovery Infrastructure Program grant opportunity for the expansion of the Bates Road parking area and the development of the Coupland Loop trail into an accessible trail be received.

M. Harrison, Manager of Parks, provided an overview of the report regarding a Community Economic Recovery Infrastructure Program grant opportunity for the expansion of the Bates Road parking area and the development of the Coupland Loop trail into an accessible trail.

A. Hamir/D. Arbour: THAT staff apply for a Community Economic Recovery Infrastructure Program grant for Seal Bay Park to expand the Bates Road parking area and upgrade the Coupland Loop to an accessible trail.  
209 Carried

**HORNBY ISLAND - SHINGLE SPIT BOAT LAUNCH GRANT APPLICATION**

D. Arbour/A. Hamir: THAT the report dated September 29, 2020 regarding the submission of an Investing in Canada Infrastructure Program grant application for the replacement of the Shingle Spit boat launch on Hornby Island be received.  
209 Carried

M. Harrison, Manager of Parks, provided an overview of the report regarding the submission of an Investing in Canada Infrastructure Program grant application for the replacement of the Shingle Spit boat launch on Hornby Island

D. Arbour/A. Hamir: THAT staff be directed to apply for an Investing in Canada Infrastructure Program grant under the Rural and Northern Communities stream for replacement of the Shingle Spit boat launch on Hornby Island.  
209 Carried

**BEACH FIRE PROGRAM - SERVICE DELIVERY**

D. Arbour/A. Hamir: THAT the report dated September 29, 2020 regarding a review of service delivery options for the beach fire program be received.  
209 Carried

M. Harrison, Manager of Parks, provided an overview of the report regarding a review of service delivery options for the beach fire program.

D. Arbour/A. Hamir: THAT staff be directed to continue to provide the beach fire program at Goose Spit Park at a reduced service level while maintaining reasonable oversight of the program.  
209 Carried

D. Arbour/A. Hamir: THAT staff be directed to continue to provide the beach fire program at Little River Crescent Beach and Joe Walker Park in 2021 and beyond at its current service level.  
209 Carried

The committee recessed at 3:11 pm and reconvened at 3:20 pm.

**2020 – 2024 FINANCIAL PLAN – BUDGET AMENDMENT – FUNCTION 620**

D. Arbour/A. Hamir: THAT the report dated September 30, 2020 regarding a financial plan amendment under the Hornby Island Parks and Greenways Service, function 620, to account for an Active Transportation Grant that was received towards the extension of the Gull Road Greenway trail project on Hornby Island be received.

207

Carried

M. Harrison, Manager of Parks, provided an overview of the report regarding a financial plan amendment under the Hornby Island Parks and Greenways Service, function 620.

D. Arbour/A. Hamir: THAT the 2020 – 2024 financial plan and capital expenditure program for the Hornby Island Parks and Greenways Service, function 620, be amended to increase the total project budget for Gull Road Trail improvements from \$25,000 to \$60,000, to include an extension in the project provided by a \$35,000 Active Transportation grant.

207

Carried

## **COMMUNITY WORKS FUND STATUS REPORT - SEPTEMBER 30, 2020**

D. Arbour/A. Hamir: THAT the report dated September 29, 2020 regarding a Community Works Fund (CWF) status report for the period ending September 30, 2020 be received.

208

Carried

## **NEW BUSINESS:**

### **TELUS - PRIORITIZATION OF RURAL CONNECTIVITY**

D. Arbour/A. Hamir: THAT the correspondence dated September 9, 2020 from Shaye Draper, General Manager - Telus, requesting the Board's consideration of advocating to the Government of Canada to prioritize policies that encourage private sector investment in connectivity for rural and remote communities, be received.

208

Carried

## **ADDENDUM:**

### **ECONOMIC RECOVERY TASK FORCE - INDUSTRY ADVISOR BUSINESS CASE ACTION PLAN SUBMISSION SUMMARY REPORT**

D. Arbour/A. Hamir: THAT the correspondence dated October 1, 2020 from Mayor Bob Wells, Co-Chair, Comox Valley Economic Recovery Task Force Steering Committee, regarding the Economic Recovery Task Force - Industry Advisor Business Case Action Plan Submission Summary Report be received.

209

Carried

A. Hamir/D. Arbour: THAT a letter of thanks be sent to the Economic Recovery Task Force for their work on

economic recovery measures developed in response to COVID-19;

AND FURTHER THAT staff be directed to prepare a staff report on options regarding the recommended actions approved by the Economic Recovery Task Force Steering Committee as contained in the Industry Advisor Business Case Action Plan – Submissions Summary Report;

AND FINALLY THAT staff collaborate with the Comox Valley Economic Development Society and the Comox Valley Food Policy Council regarding a grant application to the Community Economic Recovery Infrastructure Program for a food hub.

209

Carried

**IN-CAMERA:**

D. Arbour/A. Hamir: THAT the committee adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

208

Carried

Time: 3:51 pm.

**RISE AND REPORT:**

The committee rose from its in-camera session at 4:29 pm.

**TERMINATION:**

D. Arbour/A. Hamir: THAT the meeting terminate.

Carried

Time: 4: 29 pm.

Confirmed by:

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Edwin Grieve  
Chair

Certified Correct:

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Lisa Dennis

Manager of Legislative Services

Recorded By:

\_\_\_\_\_  
Antoinette Baldwin  
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.